National Air and Space Museum Teacher Innovator Institute
Teacher and Administrator Sign-Off

School administrators may use this form or they may choose to write a separate letter to acknowledge the commitment of their staff and sign-off on participation in TII.

Expectations for Participation

- Commit two weeks per summer for two consecutive summers to participate in the TII program
- Propose professional development goals and plan to work toward those goals during the two school years following the summer institute
- Actively participate in sessions led by Smithsonian staff and guest speakers
- During the school years immediately following the summer sessions, connect at least twice via video conference with program staff and fellow TIIs.
- During the school years immediately following the summer sessions, present at least one professional development session per year for teachers in your school, district, or region.
- At the conclusion of the school year following the second summer session, reflect upon the goals set at the beginning of TII and connect with new TIIs about their goals

Teacher Name
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Teacher Signature
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Administrator Name
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Administrator Signature
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